

United States Government  
Interagency Agreement (IAA) – Agreement Between Federal Agencies  
General Terms and Conditions (GT&C) Section

IAA Number 15IA11132543015 - 0000 -  
GT&C #                      Order # Amendment/Mod #

DEPARTMENT AND/OR AGENCY			
<b>1.</b>		<b>Requesting Agency of Products/Services</b>	<b>Servicing Agency Providing Products/Services</b>
	Name	USDA, Forest Service, Fire & Aviation	U.S. Environmental Protection Agency (EPA), Region 10 (mailcode: AWT-150)
	Address	1400 Independence Ave. SW, Washington, DC 20250	1200 6th Avenue, Suite 900 Seattle, WA 98101
<b>2. Servicing Agency Agreement Tracking Number (Optional)</b> _____			
<b>3. Assisted Acquisition Agreement</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
<b>4. GT&amp;C Action</b> (Check action being taken)  <input checked="" type="checkbox"/> <b>New</b>  <input type="checkbox"/> <b>Amendment</b> – Complete only the GT&C blocks being changed and explain the changes being made.     <input type="checkbox"/> <b>Cancellation</b> – Provide a brief explanation for the IAA cancellation and complete the effective End Date.			
<b>5. Agreement Period</b> Start Date <u>05-01-2015</u> End Date <u>04-30-2016</u> of IAA or effective cancellation date MM-DD-YYYY MM-DD-YYYY			
<b>6. Recurring Agreement</b> (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/> Other Renewal <input type="checkbox"/> State the other renewal period: _____ No <input type="checkbox"/>			
<b>7. Agreement Type</b> (Check One) <input checked="" type="checkbox"/> Single Order IAA <input type="checkbox"/> Multiple Order IAA			
<b>8. Are Advance Payments Allowed for this IAA</b> (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation			
Note: Specific advance amounts will be captured on each related Order.			

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**9. Estimated Agreement Amount** (The Servicing Agency completes all information for the estimated agreement amount.)  
(Optional for Assisted Acquisitions)

Direct Cost	\$20,887.00
Overhead Fees & Charges	\$2,573.00
Total Estimated Amount	\$23,460.00

Provide a general explanation of the Overhead Fees & Charges  
See attached cost explanation

**10. STATUTORY AUTHORITY**

**a. Requesting Agency's Authority** (Check One)

Franchise	Revolving	Working	Economy Act	Other
Fund	Fund	Capital Fund	(31 U.S.C. 1535/FAR 17.5)	Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**b. Servicing Agency's Authority** (Check One)

Franchise	Revolving	Working	Economy Act	Other
Fund	Fund	Capital Fund	(31 U.S.C. 1535/FAR 17.5)	Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

**11. Requesting Agency's Scope** (State and/or list attachments that support Requesting Agency's Scope.)

See attached narrative interagency agreement

**12. Roles & Responsibilities for the Requesting Agency and Servicing Agency** (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See attached narrative interagency agreement.

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**13. Restrictions (Optional)** (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).  
See attached narrative interagency agreement.

**14. Assisted Acquisition Small Business Credit Clause** (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

**15. Disputes:** Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 10; Intragovernmental Business Rules.

**16. Termination** (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

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If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

**17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA.** (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)

N/A

**18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA.** (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)

N/A

**19. Requesting Agency Clause(s) (Optional)** (State and/or attach any additional Requesting Agency clauses.)

See attached narrative interagency agreement.

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20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

22. Annual Review of IAA

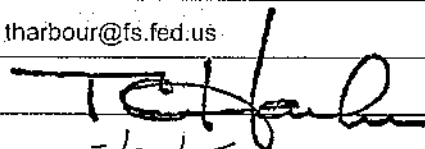
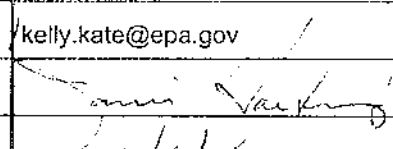
By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

**AGENCY OFFICIAL**

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23. Agency Official		
Requesting Agency	Servicing Agency	
Name	Tom Harbour	Kate Kelly
Title	Director, Fire & Aviation, WO, USDA-FS	Director, Office of Air, Waste and Toxics, EPA Region 10
Telephone Number(s)	(202) 205-1483	(206) 553-1271
Fax Number		
Email Address	tharbour@fs.fed.us	kelly.kate@epa.gov
SIGNATURE		
Approval Date	5/20/15	4/8/15



**INTERAGENCY AGREEMENT**  
For  
**INCIDENT COMMAND SYSTEM PERSONNEL**  
Between the

**U.S. Department of Agriculture  
Forest Service (FS)**

**And the**

**U.S. Environmental Protection Agency (EPA)**

FS Agreement No. 15-IA-11132543-015  
EPA Agreement No.

**I. INTRODUCTION.**

Fire management and suppression in the Nation's wild lands is an on-going concern to the American public. The FS is responsible for the stewardship and/or protection of lands owned or held in trust by the United States or under the jurisdiction of state agencies. Considerable cooperation and coordination between the FS and other federal agencies exists, which is critical to the success of fire management, suppression, and safety.

Wildfire response decisions are now based on risk and safety considerations. One of the challenging risks to the public and fire personnel to address is impacts from smoke. The wildfire air quality response effort is aimed at providing resources to address these risks through incident specialists (Air Resource Advisors), maintenance of a national cache of air quality monitoring equipment and operational smoke impact and forecasting modeling.

Air Resource Advisors (ARA) are technical specialists with expertise in air quality science including: monitoring, modeling, data analysis, and regulatory compliance and computer modeling. During wildfire events when smoke is a concern, the objective is to provide timely smoke impact and forecast information and messages based on best available science. ARAs work with multiple agencies to address public health concerns, smoke risk to transportation safety, and firefighter exposure.

This Interagency Agreement (hereinafter called the Agreement) between the EPA and the FS sets out the terms and conditions under which the EPA will provide assistance, technical support services, and personnel to the FS regarding Air Resource Advisors in support of wild land fire suppression.

**II. AUTHORITIES.**

The Economy Act of June 30, 1932, as amended (31 U.S.C. 1535)

### **III. PURPOSE.**

The purpose of this Agreement is to establish the general guidelines, terms and conditions under which the FS will request and EPA will provide employees who are experienced (or trained) as Air Resource Advisor (ARA) -- having expertise in air quality and smoke dispersion science in order to assess wild land fire smoke risks and impacts. This expertise includes: monitoring, modeling interpretation, data analysis, and regulatory compliance and computer simulation modeling. For purposes of this Agreement, these employees will be hereinafter referred to as "qualified personnel." It is also intended to provide the basis for reimbursement to the EPA for services provided for response to wild land fires.

### **IV. OBJECTIVES.**

The objectives of this Agreement are:

- A. Identify qualified EPA personnel;
- B. Continue and maintain interagency relationships; and
- C. Define roles and responsibilities of the EPA and the FS.

### **V. RESPONSIBILITIES.**

The Air Resource Advisor (ARA) addresses specific wild land smoke needs at Incidents or at various levels within the Geographic Area Coordination Center jurisdiction. The ARA monitors air quality to determine effects on public and firefighter health and safety. The ARA:

- Works with the Incident Management Team (IMT) to address risk from air quality impacts and support agency air quality concerns and objectives
- Coordinates with partner agencies to ensure accurate information is disseminated.
- Supports IMT in public meetings and other venues such as Inciweb and smoke blogs.
- Provides forecasts of air quality impacts to the public and fire personnel based on incident information
- Provides information on how to reduce public and firefighter smoke exposure
- Provides, installs, and operates air quality monitors (communities, base and spike camps)
- Evaluates and summarize air quality forecasts and monitoring data to support decisions

#### **A. The EPA agrees to:**

1. Provide ARA qualified personnel (or trainees), or technical specialists to serve as requested by the FS via Resource Order(s).
2. Provide human resource, payroll, and travel related services to their respective employees.
3. Restrict use of funds provided under this agreement to supporting only approved and authorized activities related to this agreement.

#### **B. The FS agrees to:**

1. Ensure that any requests for utilizing EPA resources will be reviewed and compliant with the



Economy Act, the Federal Acquisition Regulation (FAR), and any other applicable laws and regulations, as appropriate.

2. The utilization of EPA "qualified personnel" will be limited to no more than one deployment per individual per calendar year. Any additional deployment of an individual within a calendar year requires written permission from EPA management.
3. Reimburse the EPA for the following actual costs associated with resource-ordered ARA qualified personnel under this Agreement:
  - a. Actual costs for base salary (and associated fringe benefits or other costs to the government) of EPA employees at the current pay rate.
  - b. Costs above base salary, including overtime incurred by the EPA incident personnel. Overtime pay shall be calculated at the rates established by the EPA for its participating incident personnel.
  - c. Administrative leave, as appropriate, for EPA incident personnel immediately following the release/travel date on the applicable Resource Order and return to the EPA employee's duty station. The determination of eligibility must be consistent with the policies in the Interagency Incident Business Management Handbook, Chapter 10, <http://www.nwcg.gov/pms/pubs/large.html#iibmh>, for federal employees. This assists with maintaining proper work-rest periods.
  - d. All travel costs and lodging expenses are authorized consistent with the policies in the Interagency Incident Business Management Handbook for federal employees, <http://www.nwcg.gov/pms/pubs/large.html#iibmh>. Rental vehicles, cell phones, laptops, or privately owned vehicle (POV) mileage, must be authorized on the Resource Order.
  - e. All associated EPA Indirect Cost for services and costs rendered.

**VI. IT IS MUTUALLY UNDERSTOOD AND AGREED TO BY BOTH PARTIES THAT:**

- A. Procedures for notification of and obtaining services from the EPA will be in accordance with the *National Mobilization Guide*. An electronic copy of the *National Mobilization Guide* can be viewed via [www.nifc.gov](http://www.nifc.gov) by selecting "National Interagency Coordination Center," then selecting the "Policy" and "Reference Material" links to the National Mobilization Guide.
- B. Employees of each party shall at all times be subject to only the laws, regulations, and rules governing their employing agency, and shall not be entitled to compensation or other benefits of any kind other than specifically provided by the terms of their regular employment.
- C. Each party to this Agreement shall comply with all Federal information technology laws, regulations and requirements; and will be responsible for properly protecting all information used, gathered, or developed as a result of work under this Agreement.

## VII. AVAILABILITY OF APPROPRIATED FUNDS.

The ability of the parties to carry out their responsibilities under this Agreement is subject to their respective funding procedures and the availability of appropriated funds. Should either party encounter budgetary shortfalls which may affect the activities to be carried out under this Agreement, that party will provide timely notification to the other party in writing.

Prior to each assignment, a Resource Order will be developed and provided to the Principal Contacts listed in Section X. The Resource Order will identify the incident (by name and number) requesting the services as specified within this Agreement. The Resource Order will be incorporated into the Agreement without necessitating a modification to this Agreement.

## VIII. TRANSFER OF FUNDS.

A. Billing and collection procedures will follow the Intra-governmental Payment and Collection (IPAC) system process.

B. Agency Financial Data Elements and Finance Contacts:

US EPA	USDA Forest Service
Jennifer Keene U.S. Environmental Protection Agency Cincinnati Finance Center Accounts Receivable Branch 513-487-2103	Albuquerque Service Center (ASC) Incident Finance c/o Elizabeth Martin 101B Sun Ave NE Albuquerque, NM 87109 Phone: 877-372-7248 Fax: 866-816-9532 Email: <a href="mailto:emartin@fs.fed.us">emartin@fs.fed.us</a>
Agency Location Code: 68010727	Agency Location Code: 12-40-1100
DUNS: 029128894	DUNS: 929332484
Treasury Symbol: TBD on Funding Order	Treasury Symbol: 12X1115
Business Event Transaction Code: COLL	Business Event Transaction Code: DISB

C. EPA will lump sum bill the Forest Service within sixty (60) days of completion of service for each resource order.

D. EPA will provide a copy of the IPAC bill and supporting documentation to the FS Program Manager for each resource order.

E. It is the responsibility of the FS Program Manager to conduct any required verification of costs, authorization of expenditures and reconciliation of payment.

F. To meet financial accrual reporting requirements, EPA will provide the FS (ASC-Incident Finance) with an estimated cost per incident (funding order) of unbilled services on or about December 15, March 15, June 15, and September 15. This notification shall be sent to the Albuquerque Service Center Incident Finance at [asc\\_ipc@fs.fed.us](mailto:asc_ipc@fs.fed.us).



## IX. AMENDMENTS.

Either party may initiate mutually-agreed upon amendments to this Agreement. Any such amendments shall be in writing and shall not take effect until documented and signed by authorized signatories for both parties.

## X. PRINCIPAL CONTACTS.

The Points of Contact are responsible for coordinating an annual review of the currency and adequacy of this Agreement among the signatories, and/or their designees. Changes to the Points of Contact can be made by written notification to the parties.

<b>EPA Program Contact</b>	<b>EPA Administrative Contact (s)</b>
Mike McGown Idaho Operations Office EPA Region 10 950 W. Bannock Street Boise, ID 83702 Telephone: 208-378-55764 Email: <a href="mailto:mcgown.michael@epa.gov">mcgown.michael@epa.gov</a>	<b>Christina Miller</b> Office of Air, Waste and Toxics (AWT-150) EPA Region 10, 1200 6 <sup>th</sup> Ave, Suite 900 Seattle, WA 98101, Phone: 206-553-6512 Email: <a href="mailto:miller.christina@epa.gov">miller.christina@epa.gov</a>  <b>Lenore Connell</b> Senior Grants Management Specialist Fellowship, IA & SEE Branch Environmental Protection Agency 1200 Pennsylvania Ave, NW (Room 51290) Washington, DC 20460 Phone: 202-564-5343 <a href="mailto:Connell.lenore@epa.gov">Connell.lenore@epa.gov</a>

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Pete Lahm Fire & Aviation, Air Resource Specialist 1400 Independence Ave SW Mailstop # 1107 Washington, DC 20250 Telephone: 202-205-1084 Email: <a href="mailto:plahm@fs.fed.us">plahm@fs.fed.us</a>	Dani Bohn Grants/Agreements Specialist 3833 S. Development Ave. Boise, ID 83705 Telephone: 208-387-5616 FAX: 208-387-5398 Email: <a href="mailto:daniellelbohn@fs.fed.us">daniellelbohn@fs.fed.us</a>

These terms and conditions are incorporated and made a part of the referenced agreement.

The authority and format of this agreement have been reviewed and approved for  
signature.



DANIELLE L. BOHN

4-10-15

Date

U.S. Forest Service Grants & Agreements Specialist

**Mike McGown EPA and Forest Service IA cost explanation\* (4/6/15)**

1. Salary, benefits & OT based on Mike's current (as of 1/24/14 pay period) bi-weekly cost for 80 hours with benefits at \$4,766.15 which equals to \$59.57/hour (benefit is 31.43% of the total bi-weekly cost).
2. The following cost includes new step increase effective May 2015 and 2015 cost of living increases, and benefit rate at an estimated 33% but doesn't include any future quality step increases. Estimated 80 hours at new step increase and at 33% benefit rate = 80 hours x \$46.66/hour x 1.33% benefit = \$4,965 (equal to \$62.06/hour)
  - a. **Estimated salary cost** = 16 hours day x 10 regular days plus 4 weekends x 16 hours = 224 hours x \$62.06/hour = \$13,901.44/year
  - b. **Travel days/year (to and from incident)** = 2 days x 8 hours x \$62.06 = \$992.96/year
  - c. **Mandatory paid days off (if Mike works consecutive 14 days)** = 2 days x 8 hours x \$62.06 = \$992.96/year
  - d. **Travel cost** = \$5,000/per trip per year
3. **Estimated Direct Cost = \$20,887**
4. **EPA Indirect Costs** = 12.32% x total direct cost (\$20,887) = **\$2573** (12.32% is EPA's FY15 IDC rate, subject to increase in the future)
5. **Total Estimated Cost/year\*\*** = **\$23,460** (based on Mike McGown estimated 2015 hourly rate).

\*Additional information in support of block 9 on the 7600A IAA for GT&C; FS Agreement 15-IA-11132543-015.

\*\*Estimated for 1 trip/assignment/year.



IAA Number 15IA11132543015 - \* -                      Servicing Agency's Agreement  
GT&C # Order # Amendment/Mod # Tracking Number (Optional)                     

**FMS Form 7600B**  
04/12

# IAA Order

IAA Number 15IA11132543015 - \*  
 GT&C # \_\_\_\_\_ Order # \_\_\_\_\_ Amendment/Mod # \_\_\_\_\_

Servicing Agency's Agreement  
 Tracking Number (Optional) \_\_\_\_\_

<b>28. Order Line/Funding Information</b>										<b>Line Number</b> <u>001</u>							
				<b>Requesting Agency Funding Information</b>						<b>Servicing Agency Funding Information</b>							
ALC		12-40-1100								68-01-0727							
Component	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB	
TAS Required by 10/1/2014			12			X	1115	000									
<b>OR Current TAS format</b>			12X1115						68X8145								
BETC			DISB						COLL								
Object Class Code (Optional)			2510														
BPN			DUNS 929332484						DUNS 029128894								
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)			1325WGE5XJ15 PO# 4300206746 FS Order #15IA11132543015														
Requesting Agency Funding Expiration Date No Year MM-DD-YYYY									Requesting Agency Funding Cancellation Date No Year MM-DD-YYYY								
Air Resource Advisor																	
<b>Project Number &amp; Title</b>																	
<b>Description of Products and/or Services, including the Bona Fide Need for this Order</b> (State or attach a description of products/services, including the bona fide need for this Order.) This order provides FS obligation for reimbursement of actual costs to EPA for Mike McGown's services as an air resource advisor in support of fire suppression. At the time of assignment, Mike will be provided a Resource Order. A copy of the Resource Order will be incorporated into this order without necessitating a separate modification.																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
<b>Breakdown of Reimbursable Line Costs</b>									<b>OR Breakdown of Assisted Acquisition Line Cost:</b>								
Unit of Measure								Contract Cost		\$							
Quantity		Unit Price		Total				Servicing Fees		\$							
1		\$20,887.00		\$ 20,887.00				Total Obligated Cost		\$ 0.00							
Overhead Fees & Charges				\$ 2,573.00				Advance for Line (-)		\$							
Total Line Amount Obligated				\$ 23,460.00				Net Total Cost		\$ 0.00							
Advance Line Amount (-)				\$				Assisted Acquisition Servicing Fees Explanation									
Net Line Amount Due				\$ 23,460.00													
<b>Type of Service Requirements</b>																	
<input type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input checked="" type="checkbox"/> Not Applicable																	

## IAA Order

IAA Number	15IA11132543015	- *	-	Servicing Agency's Agreement
GT&C #		Order #	Amendment/Mod #	Tracking Number (Optional)

**29. Advance Information** (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

**Total Advance Amount for the Order \$**\_\_\_\_\_ [All Order Line advance amounts (Block 28) must sum to this total.]

**Revenue Recognition Methodology** (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

- ☐ Straight-line – Provide amount to be accrued \$ \_\_\_\_\_ and Number of Months \_\_\_\_\_
- ☐ Accrual Per Work Completed – Identify the accounting posting period:
- ☐ Monthly per work completed & invoiced
- ☐ Other – Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed.

**30. Total Net Order Amount: \$ 23,460.00**

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

**31. Attachments** (State or list attachments.)

- ☐ Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)
- ☐ Other Attachments (Optional)

## BILLING & PAYMENT INFORMATION

**32. Payment Method** (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

- ☐ Requesting Agency Initiated IPAC      ☒ Servicing Agency Initiated IPAC
- ☐ Credit Card      ☐ Other – Explain other payment method and reasoning

**33. Billing Frequency (Check One)**

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

- ☐ Monthly    ☒ Quarterly    ☐ Other Billing Frequency (include explanation)

### 34. Payment Terms (Check One)

- ☒ 7 days      ☐ Other Payment Terms (include explanation):



# IAA Order

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Servicing Agency's Agreement

Tracking Number (Optional)

## 35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

The maximum total cost liability to the Forest Service for this agreement is \$23,460.00, unless modified. Transfer of funds to EPA must be through the IPAC billing system. Prior to IPAC billing, provide a detailed list of expenditures to the FS Program Manager for review and approval. Once approved, the PO# should be placed in the Purchase Order Number block on the IPAC bill, and the FS Order number 15IA11132543015 should be included in the description.

## 36. Delivery/Shipping Information for Products (Optional)

Agency Name

Point of Contact (POC) Name & Title

POC Email Address

Delivery Address /Room Number

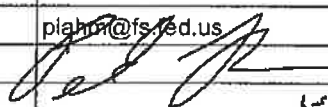
POC Telephone Number

Special Shipping Information

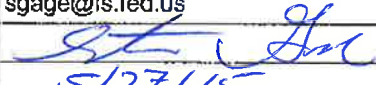
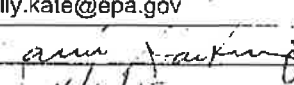
## APPROVALS AND CONTACT INFORMATION

### 37. PROGRAM OFFICIALS

The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	Pete Lahm	Christina Miller
Title	Air Resource Specialist	
Telephone Number	(202) 205-1084	(206) 553-6512
Fax Number		
Email Address	plahm@fs.fed.us	miller.christina@epa.gov
SIGNATURE		
Date Signed	5-75-15	

**38. FUNDING OFFICIALS** - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds are accurately cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency Funding Official signs to start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.

	Requesting Agency	Servicing Agency
Name	Stephen Gage	Kate Kelly
Title	Asst. Director, Fire and Aviation, WO	Director, Office of Air, Waste, Toxics, EPA R-10
Telephone Number	(208) 387-5605	(206) 553-1271
Fax Number		
Email Address	sgage@fs.fed.us	kelly.kate@epa.gov
SIGNATURE		
Date Signed	5/27/15	4/8/15

# IAA Order

IAA Number 15IA11132543015

GT&C #

Order #

Amendment/Mod #

Servicing Agency's Agreement

Tracking Number (Optional)

## CONTACT INFORMATION

### FINANCE OFFICE Points of Contact (POCs)

The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.

39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	Elizabeth Martin	Jennifer Keene
Title	ASC - Incident Finance	Accounts Receivable
Office Address	101B Sun Ave. NE Albuquerque, NM 87109	EPA, Cincinnati Finance Center
Telephone Number	(877) 372-7248	(513) 487-2103
Fax Number	(866) 816-9532	
Email Address	emartin@fs.fed.us	
Signature & Date (Optional)		

### 40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This includes a Contracting Officer or FS's Grants Management Specialist who by signing has reviewed and approved the authority and format of this agreement for signature.

	Requesting Agency	Servicing Agency
<b>Name</b>	Danielle L Bohn	Lenore Connell
<b>Title</b>	Grants & Agreements Specialist	Senior Grants Mgmt Specialist
<b>Office Address</b>	3833 S. Development Ave. Boise, ID 83705	1200 Pennsylvania Ave., NW, Rm 51290 Washington, DC 20460
<b>Telephone Number</b>	(208) 387-5616	(202) 564-5343
<b>Fax Number</b>	(208) 387-5398	
<b>Email Address</b>	daniellelbohn@fs.fed.us	connell.lenore@epa.gov
<b>Signature &amp; Date</b>	<div style="border: 1px solid black; padding: 5px;"> <p><b>The authority and format of this instrument has been reviewed and approved for signature by:</b></p> <p><i>[Signature]</i> <b>4-10-15</b></p> <p><b>Danielle L. Bohn</b> <b>Date</b></p> <p><b>Forest Service Grants &amp; Agreements Specialist</b></p> </div>	
<b>Name</b>		
<b>Title</b>		
<b>Office Address</b>		
<b>Telephone Number</b>		
<b>Fax Number</b>		
<b>Email Address</b>		
<b>Signature &amp; Date (Optional)</b>		
<b>Name</b>		
<b>Title</b>		
<b>Office Address</b>		
<b>Telephone Number</b>		
<b>Fax Number</b>		
<b>Email Address</b>		
<b>Signature &amp; Date (Optional)</b>		